



# Innomat & Plastics Meetings Mexico

Digital Business Convention for Advanced Materials & Plastics

NOVEMBER 24-26, 2020 | **ONLINE EVENT**

## PARTICIPANTS GUIDE

November 24 – 26, 2020

online BtoB meetings / online conferences / virtual exhibition

**HOW TO PREPARE YOUR PARTICIPATION IN OUR BUSINESS CONVENTION**

### Virtual Event

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Innomat & Plastics Meetings Mexico team is pleased to welcome you on board for November 24-26, 2020.

The Business convention will be held via our online platform for a complete digital experience offering you a full program of conferences and BtoB meetings sessions.

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## **Step 1: Register to the BtoB Meetings**

To attend our matchmaking, you must sign up in our online platform:

<https://meetings.innomat-plasticsmeetings.com/2020/signup.php>

***Use the right column for the first registration. Please conserve the user name and password you receive to log in and re use them to sign up in the virtual expo on line platform in order to have the same passwords.***

Ensure that you complete the form describing your company and the products, capabilities & services you request.

Three weeks before the event, already having the login details for your personal profile on the online platform, we will allow you to view all the event participants, indicate your availability and select who you want to meet with (you will also receive meetings requests which you may accept or decline).

According to the selection and availability of all the participants, abe will schedule your business meetings and create a personalized meeting agenda for you over the three-day period of the event. In your agenda you will find all the information about the virtual meeting link, technical details and online program used for the matchmaking, as well as the meeting time and information about the other company.

## **Step 2: Register to the virtual exhibition**

Your participation will also include the possibility to attend the virtual exhibition. Each participant must sign up to the Innomat & Plastics Meetings Mexico Expo platform, and will then receive access for a personal virtual exhibition access:

<https://virtual.innomat-plasticsmeetings.com/en>

***Choose the option “Visitor”.***

***To facilitate the process, we recommend you using the same login credentials for your BtoB registration (if already completed).***

You can decide whether or not to interact with the exhibitors on the virtual platform through an online chat.

### **Step 3: Virtual conference program**

Your participation will also include the possibility to attend the virtual conference program. You must sign up to the Innomat & Plastics Meetings Mexico Expo platform, and head for the conference room. It will be open on November 24, 2020 at 8:00 CST.

Please note that when you register for the B2B online platform you will be invited to enter your availability and your contact information. We will use this information to contact you to ensure you are set up and comfortable using the virtual platforms before the event opens.

For any additional requirements or questions:

**Edwin OROPEZA**     
+52 (55) 35 47 86 96 (Mexico)  
[eoropeza@advbe.com](mailto:eoropeza@advbe.com)